

RIGHT TO INFORMATION ACT, 2005

I Organization : TELANGANA FILM DEVELOPMENT CORPORATION LTD.

Name ClN Number : U92412TG2017SGC119242

II. Contact details

a) Registered	H.No.10-2-1, FDC Complex,
Office address	A.C. Guards, Hyderabad -500 028.
Telephone	040-23391212
Official E-Mail ID	fdctelangana@gmail.com

4 (1) (b)(i) - Particulars of Organisation, functions and duties :

OBJECTIVES:

The Telangana Government has incorporated Telangana Film Development Corporation Limited on 1st September, 2017, for development of film industry in the State. The Government has nominated the Corporation as a single authority to co-ordinate and implement all the schemes/ matters relating to the promotion/development of film industry in the State.

MISSION:

To ensure and place Telugu Film and Television Industry on firm footing in the State through sustained growth and to encourage Theatre arts in the State to regain its past glory.

CORE FUNCTIONS OF THE CORPORATION:

- To encourage for setting up of Business units of Cinematograph Trade and Industry including setting up of infrastructural units.
- To encourage establish and maintain Acting schools for imparting knowledge connected and allied to Cinema, Television and Theatre etc., in Telangana.
- To encourage growth of Film, Television and Theatre Arts in Telangana



4. (I)(b)(ii) - The powers and duties of its Officers and employees :

(1) MANAGING DIRECTOR

Head of the Department who takes policy decisions and ensures its implementation in accordance with the directions of the Board of Directors of the Corporation/Government.

(2) EXECUTIVE DIRECTOR

The post is next to Managing Director i.e. number two in the organization. ED is over all in-charge of all the Sections in the Corporation and will assist the Managing Director in implementation of all policy decisions and also monitor the day to day works in the Corporation.

(3) MANAGER - Deals with the following subjects

1. Films & Awards
2. Subsidy Section
3. C.A Section
4. Administration
5. Online Shooting Permissions
6. Accounts Section
7. L&R Sections

(4) CHIEF CAMERAMAN - Deals with the following subjects

1. Issue of NOC's to Cinemas
2. Awards and Short Film Festivals
3. Production of short films, Video films, quickies, audio songs, Distribution of approved Films and monitoring the screenings, Empanelment of producers.
4. Preview Theatre Screening

(5) DEPUTY MANAGER - I

1. Accounts Section
2. Planning of Budget allocation
3. Online ticketing & Theatre Admission rates.
4. Board Meeting and ROC
5. Issue of Online Shooting permissions
6. Subsidy section

(6) DEPUTY MANAGER- II

1. Administration Section (deals with service matters of the personnel and maintenance of Office and FDC Building
2. Loans & Recovery



(7) TYPIST

1. Tappal Section (Inward and outward), Maintenance of office records
 2. Attending of Xerox copies Works.
- (8) Office sub ordinate - Assist in section works
- (9) Office sub ordinate (Tech.)----- Assist in section works

4.(1)(b)(iii) The procedure followed in the decision making process, including Channels of supervision and accountability.

As is the practice in the Government, tappals will be received in the inward section and the section clerk will make entries in the tappal register, put up the same to Managing Director. Manager will peruse the letters and mark to the concerned Section in-charges dealing with the subject matter. The tappal clerk will hand over the same accordingly to all the Section in-charges. The concerned case worker will put up the file to the Manager and Dy. Manager with his remarks to the Executive Director and MD for approval.

4(1)(b)(iv) - the norms set by it for the discharge of its functions:

All the currents will be attended mostly on day to day basis. In urgent cases like shooting permissions etc., the same will be attended on the same day.

4(1)(b)(v) - the rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions.

The Corporation is following Fundamental Rules and also various orders issued by the Government / Decision of the Board from time to time.

4(1)(b)(vi) - A statement of the categories of documents there held by it or under its control.

(1) Office Orders, (2) Board Resolutions, (3) Government orders.

4(1)(b)(viii) The particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation there of.

Committees will be constituted as and when required with the Members from Telugu Theater, Television & Film Industry, mostly for selection of Awardees and address problems of respective sectors.



4(1)(b)(viii)-a Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

The MD will sometimes constitutes a committee with officers of the Corporation for opening tenders etc., and most of the Committees will be constituted by the Government for selection of Film & TV Awards.

4(1)(b)(ix)-a directory of its officers and employees

For the directory of Officers and employees: For any information on the individual employee can be provided at request on payment of necessary fee.

4. 1) (b) (x) -the monthly emoluments received by each officers and employee of the Corporation.

The monthly remuneration and compensation of the employee is available in the office pay roll, which can be provided on request and on payment of necessary fee.

4(1)(b)(xi)- the budget allocated to each of its agency, indication the particulars of all plans, proposed expenditures and reports on disbursements made.

The Government allocates specific budget for various film promotion activities of the Corporation and the expenditure will be incurred accordingly.

4(1)(b)(xii) - the manner of execution of subsidy programs, including the amounts allocated and the details of beneficiaries of such programs

As of now no such Programmes implemented by the Corporation.

4(1)(b)(xiii) Particular of recipients of concessions, permits of authorizations granted by

No such concessions are being extended now by the Corporation.

4 (1)(b)(xiv) - Details in respect of the information available to or held by it reduced in an electronic form.

-NIL -



4(IQ(b)(xv)- the particulars of facilities available to citizen for obtaining information including the working hours of a library or reading room, if maintained for public use.

The Corporation is implementing RTI Act, to furnish information to the citizens.

The Corporation has appointed designated officers i.e., APIO, PIO and Appellate Authority under RTI Act. There is no library or reading room in the office to obtain information for citizens.

4. (1)(b)(xvi) - the names, designations and other particulars of the Public Information Officers:

Name	Nominated as	Address for communication.	Telephone No.
Sri M.D. Vijay, Manager, TGFDC Ltd.,	Appellate Authority	Telangana Film Development Corporation Limited, # 10-2-1, FDC Complex, A.C. Guards, Hyderabad -500 028.	040-23991212 9652904579
Sri R. Devsingh Deputy Manager, TGFDC Ltd.,	Public Information Officer	Telangana Film Development Corporation Limited, # 10-2-1, FDC Complex, A.C. Guards, Hyderabad -500 028.	9652904611
Sri M. Ravi Deputy Manager, TGFDC Ltd.,	Assistant Public Information Officer	Telangana Film Development Corporation Limited, # 10-2-1, FDC Complex, A.C. Guards, Hyderabad -500 028.	9652904608



MANAGING DIRECTOR,
TGFDC LTD, HYD.